



**DAME ALICE OWEN'S SCHOOL
THE DAME ALICE OWEN FOUNDATION – 1613**

Registered Charity Number: 1062184

Dame Alice Owen's School, Dugdale Hill Lane, Potters Bar, Hertfordshire EN6 2DU

Tel: 01707 643441

CODICIL FORM

If you have already made your Will and would like to add a bequest to Dame Alice Owen’s School (Registered Charity Number: 1062184), you may use this Codicil Form. This form must be signed in the presence of two witnesses. Your witnesses should not stand to benefit from your Will or this Codicil. Your witnesses must sign the form when you do.

Once completed, the form must be attached to and stored with the original copy of your Will. It is advisable that you check any alterations to your Will with your solicitor.

I (insert your full name).....

of (insert your full address)

.....Post Code.....

declare this to be the(first, second, etc) Codicil to my last Will dated the

.....(day) of.....(month) (year)

I give free of tax to Dame Alice Owen’s School (Registered Charity Number: 1062184), the

sum of £..... or.....

(include description of any item/ name of property you may wish to offer as a bequest)

In all other respects I confirm my said Will.

Signed(Testator) Dated.....

(signed in the presence of the two witnesses named below)

Signature of First Witness

(signed in the presence of the Testator and Second Witness)

Name.....

Address.....

..... Post Code.....

Signature of Second Witness.....

(signed in the presence of the Testator and First Witness)

Name.....

Address.....

.....Post Code.....

Thank you for your support